

Meeting Minutes - April 8, 2014

1. Call to Order – the meeting was called to order at 9:00 a.m. in room 101 at City Hall, 1420 Miner Street, Des Plaines, Illinois.
2. Roll Call – Chairman Chairó and Trustees Rotkvich, Neil, Muehlenbeck and Treantefeles were present. No members were absent. Also present were pensioner Wendall Whitted, Finance Director Dorothy Wisniewski, Investment Consultant Tom McShane, Investment Advisor Ken Grossman and Board Attorney Camille Cribaro-Mello.
3. Approval of Minutes – There was a motion by Trustee Neil, seconded by Trustee Rotkvich to approve the minutes of the meeting from February 11, 2013. All voted in favor of the motion.
4. Approval of Disbursements – The Board reviewed Warrant List #44 indicating expenditures in the amount of \$32,666.02. There was a motion by Trustee Muehlenbeck, seconded by Trustee Neil to approve payment of the disbursements noted on Warrant List #44. A roll call vote was taken and all members present voted in favor of the motion.
5. Board’s Attorney Report - Attorney Cribaro-Mello updated the Board regarding the Appeal by Eleanor Ventimigla and the case status regarding former Cdmr. Veit. Attorney Cribaro-Mello summarized the prior meeting discussion of the Board’s fiduciary obligation for a procedure to independently verify the disability status of officers who are under age 50 and have continued to receive a disability pension for more than ten years. Attorney Cribaro-Mello advised that it would be necessary to obtain medical authorizations and collect records of treatment in the time since the pension was initially awarded.

Attorney Cribaro-Mello advised the Board that it was time to renew its insurance and provided applications for signature by the Board Chairman. The renewals will be effective May 1, 2014. The attorney then discussed three new court decisions dealing with disability pensions and reviewed recent Open Meetings Act decisions by the public access counselor.
6. Old Business - The Board discussed the military buy back applications of two officers, Curtis Miller and Michael Chapman. The Board acknowledged that it was waiting for the officers to make a decision whether they would go forward with the buy back or not.
7. New Business –

- The Board was advised that statements of economic interest were due shortly and that members should go on-line to complete the submissions.
- The Board was advised that Officer Kerfman was in the process of buying back time for a 14 day suspension.
- The Board discussed the trustee election for Chairman Chiaro's position. Ballots have been sent and voting is open until April 21, 2014. There are two candidates, in addition to Chairman Chiaro, running for the retiree election.
- The Board discussed the trustee election for Trustee Rotkvich's position. Ballots have been sent and voting is open until April 21, 2014. There are two candidates, in addition to Trustee Rotkvich, running for the active officer election.
- The Board received an update on the progress of collecting annual affidavits from fund participants. All affidavits have been collected.
- The Board received an update on the progress of collecting annual disability re-certifications. These should be returned by June.
- The recording secretary advised the Board that a new computer was needed due to Microsoft no longer supporting the software. There was a motion by trustee Rotkvich, seconded by Trustee Neil, in favor of spending no more than \$1500 to purchase a new computer for the pension board office. A roll call vote was taken and all members voted in favor of the Motion.

8. Approval of Lauterbach & Amen balance sheets for January and February, 2014 – A motion was made by Chairman Chiaro, seconded by Trustee Neil to approve the balance sheets prepared by Lauterbach & Amen for January and February, 2014. A roll call vote was taken and all members voted in favor of the Motion.

9. Investment Performance Report – Ken Grossman from SG Capital was present and reviewed with the Board personnel changes that have recently occurred at SG Capital and provided an overview and strategy for SG Capital's investments. Grossman thanked the Board for the long term relationship with the fund.

Tom McShane reviewed the pension fund performance for the period ending March 31, 2014. The total fund balance was \$63,707,828, reflecting an increase of \$277,735 for the month of March. The Board reviewed current cash flow needs and determined that additional funds needed to be liquidated in order to fund the Harris bank account to pay benefits on a regular basis. A motion was made by Chairman Chiaro, seconded by Trustee Neil to authorize an increase in the monthly cash

deposit to Harris Bank from \$530,000 to \$565,000 for cash flow purposes. A roll call vote was taken and all voted in favor of the Motion.

10. Public Comment – None.

11. Executive Session – None.

12. Adjournment – A motion was made by Trustee Neil, seconded by Trustee Muehlenbeck, to adjourn the meeting at 10:50 a.m. The motion passed unanimously.

The meeting adjourned at 10:50 a.m.