

## Meeting Minutes - April 9, 2013

A regular meeting of the Board of Trustees of the Des Plaines Police Pension Fund was held on April 10, 2012 at 9:00 AM at City Hall located at 1420 Miner Street, in Room 101, Des Plaines, IL pursuant to notice, a copy of which is attached to their minutes.

### **CALL TO ORDER BY PRESIDING OFFICER**

Call to Order – The meeting was called to order at 9:05 a.m. in room 407 of the Des Plaines City Hall, 1420 Miner Street, Des Plaines, Illinois.

Roll Call – Chairman Chiaro and Trustees Muehlenbeck, Neil, Niemann and Rotkvich were present. Also present were annuitant Wendall Whitted, Investment Consultant Tom McShane, the Board's attorney Camille Cribaro-Mello and Nathan Gaskill of Lauterbach & Amen.

Approval of Prior Meeting Minutes – A motion was made by Trustee Muehlenbeck, seconded by Trustee Neil, to approve the minutes of the February 12, 2013 meeting. The motion passed by unanimous vote.

Approval of Disbursements – A motion was made by Trustee Niemann, seconded by Trustee Rotkvich to approve the Disbursements in the amount of \$35,103.99 as set forth on Warrant List #38. On a roll call vote, all members in attendance voted in favor and the motion passed.

Board's Attorney Report – Attorney Cribaro-Mello provided the Board a Pension Benefits Summary grid (comparing tier 1 and tier 2 benefits) in response to a request from the Treasurer at the last meeting. Attorney Cribaro-Mello confirmed that Requests for Information regarding investment consultants will be issued in May as previously discussed. She provided the trustees information regarding a training seminar available on May 3 for 8 hours of trustee training. Cribaro-Mello discussed the case status and possible felony conviction of a current pensioner. The Board discussed the provisions of the pension code related to felony

convictions and Cribaro-Mello advised of the process the Board could follow if a felony conviction were to occur. The Board discussed the officers' memo and form prepared by Cribaro-Mello regarding instances of unpaid leave or disciplinary suspension affecting an officer's creditable service. Cribaro-Mello discussed the recent Appellate Court decision in *Lambert v. Downers Grove Fire Pension Board*. The Board was also advised that the Appellate Court had not yet set a date for oral argument in the Hicks matter.

### Old Business

- The Board was advised that the trustee election for the active member position presently held by Trustee Niemann was in process. Voting will close on April 20, 2013.
- The Board was advised that all annual affidavits had been returned and that affidavits of continued eligibility for disability pension were being sent to those beneficiaries on disability pension who are under the age of 50.

### New Business

- Nathan Gaskill updated the Board regarding preliminary actuarial results for the fund prepared by Lauterbach & Amen.
- The Board was advised of the death of surviving spouse Laverne Fredricks.
- The Board was advised of the resignation of Officer Michelle Hernandez, who worked for the department approximately 1 ½ years.
- The Trustees were reminded of filing their Statements of Economic Interest with the Cook County Clerk.

Approval of Lauterbach & Amen Balance Sheets for January and February 2013 – A motion was made by Trustee Neil, seconded by Trustee Muehlenbeck to approve the Lauterbach & Amen balance sheets for November and December 2012. The motion passed by unanimous vote.

Financial Report – Tom McShane reviewed the pension fund performance for the period ending March 31, 2013. The fund achieved a return for the quarter of 3.87%. The total fund balance was \$59,043,078 comprised of \$21,480,820 in fixed income; \$19,593,260 in U.S. equity; \$11,413,730 in international mutual funds; and \$6,555,270 in cash and other investments. The Board reviewed the current allocations and discussed adjusting the target allocation for the small/mid cap equity manager. McShane reviewed strategic and tactical asset allocations recommended by Graystone Consulting.

Executive Session – No Executive Session was needed.

Adjournment – A motion was made by Trustee Rotkvich, seconded by Trustee Niemann to adjourn the meeting at 11:07 a.m. The motion passed by unanimous vote.

The meeting adjourned at 11:07 a.m.