

**BOARD OF TRUSTEES OF THE POLICE PENSION FUND
OF THE CITY OF DES PLAINES, ILLINOIS**

REQUEST FOR TRANSFER OF SERVICE CREDIT

Name of Police Officer: _____

I HEREBY REQUEST that the Des Plaines Police Pension Board initiate a request for me to transfer my service credit from _____
[Name of Previous Department] to the Des Plaines Police Pension Fund. I served on the other department from _____, _____ to _____, _____. **[insert dates]**. I did/did not **[circle one]** take a refund of my contributions from the other department. I understand that I will receive notification as to the amount, if any, I will have to contribute to effectuate the transfer of service credit.

Signature of Police Officer

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FOR OFFICE USE ONLY:

Received this request on _____, _____.

Sent to Board Attorney for processing on _____, _____.

Board Officer